

Clackamas Community College

Online Course/Outline Submission System

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Section #1 General Course Information**Department:** Skills Development**Submitter**

First Name: Lisa

Last Name: Nielson

Phone: 3401

Email: lisan

Course Prefix and Number: EL - 111**# Credits:** 3**Contact hours**

Lecture (# of hours): 33

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 33

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: College Study Skills**Course Description:**

Emphasizes time management, listening/notetaking, testing skills/anxiety, college resources, learning styles, reading strategies, textbook reading, and concentration skills.

Type of Course: Lower Division Collegiate

Is this class challengeable?

No

Can this course be repeated for credit in a degree?

No

Is general education certification being sought at this time?

No

Does this course map to any general education outcome(s)?

No

Is this course part of an AAS or related certificate of completion?

No

Are there prerequisites to this course?

Yes

Pre-reqs: Pass WRD-080 or placement in WRD-090

Have you consulted with the appropriate chair if the pre-req is in another program?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

No

Are there similar courses existing in other programs or disciplines at CCC?

No

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

No

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

A-F or Pass/No Pass

Audit: Yes

When do you plan to offer this course?

✓ **Not every term**

Is this course equivalent to another?

If yes, they must have the same description and outcomes.

No

Will this course appear in the college catalog?

No

Will this course appear in the schedule?

No

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. create and use goals to inform time management and learning strategies,
2. describe effective learning strategies and match them to assignment requirements,
3. apply systematic study strategies to learn from textbooks and lectures,
4. identify and apply test preparation and test taking skills,
5. apply principles of positive psychology to manage collegiate expectations,
6. explain basic brain functioning and its relationship to thinking and learning.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Learning and memory.
 - a. Learning styles.
 - b. Learning theory – multiple intelligences.
 - c. Memory theory.
 - d. Basic brain structures and relationship to studying.
2. Goal setting and time management.
 - a. Setting priorities and goals.
 - b. Time management strategies.
3. Textbook study strategies.
 - a. Reading strategies.
 - b. Notetaking strategies.
4. Lecture note taking strategies.
 - a. Listening.
 - b. Notetaking.
5. Testing.
 - a. Test Anxiety and stress reducing strategies.

- b. Test preparation.
- c. Test-taking.

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

Section #2 Course Transferability

Concern over students taking many courses that do not have a high transfer value has led to increasing attention to the transferability of LDC courses. The state currently requires us to certify that at least one OUS school will accept a new LDC course in transfer. Faculty should communicate with colleagues at one or more OUS schools to ascertain how the course will transfer by answering these questions.

1. Is there an equivalent lower division course at the University?
2. Will a department accept the course for its major or minor requirements?
3. Will the course be accepted as part of the University's distribution requirements?

If a course transfers as an elective only, it may still be accepted or approved as an LDC course, depending on the nature of the course, though it will likely not be eligible for Gen Ed status.

Which OUS schools will the course transfer to? (Check all that apply)

Identify comparable course(s) at OUS school(s)

How does it transfer? (Check all that apply)

:

First term to be offered:

Next available term after approval

:
